



CAMPUS EMPLOYMENT JOB POSTING

FOR MORE INFORMATION CONTACT
ADMINISTRATOR CAMPUS EMPLOYMENT
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JOB TITLE **CLEANING ASSISTANT**

DEPARTMENT **Campus Living Centre Residence**

PROGRAM RELATED **N/A**

QUALIFICATIONS

- Currently enrolled as a student in good standing.
- Ability to work independently and as part of a team.
- Possess good attention to detail and organizational skills.
- Good communication and interpersonal abilities.
- Physical stamina and ability to lift and move objects.
- Willingness to learn and follow instructions.

DUTIES

Work in compliance with the Occupational Health and Safety Act while adhering to all safety protocols and procedures while performing the following duties:

- Room cleaning and maintenance - clean, sanitize, dust, vacuum, mop, clean windows, restock amenities
- Trash removal - empty receptacles, maintain cleanliness of trash collection areas
- Floor care - sweep, mop and vacuum corridors, stairwells and other common areas, spot clean and perform stain removal as needed
- Restroom cleaning and maintenance - clean and disinfect sinks, toilets, urinals, and fixtures, replenish supplies
- Customer service - provide friendly and professional customer service to residents, guests, and staff
- Documentation and reporting - keep accurate records while reporting assigned work status to supervisor, report any maintenance issues or damages to supervisor, document any incidents or accidents

VACANCIES	1	JOB START DATE	September 2024
PAY RATE	\$17.20/hr	JOB END DATE	December 2024
DEADLINE TO APPLY	Open until filled		
HOURS	As scheduled to a maximum 120hrs per eligible semester		

HOW TO APPLY:

Complete the Campus Employment Application Package online, and ensure to attach your resume and class schedule. Upon hiring, all applicants must complete the Worker Health and Safety Awareness in 4 Steps training program, or provide proof of certificate from previous completion. VISIT succicomputer.com/student-jobs