



**CREDENTIAL**  
Ontario College Diploma

**PROGRAM CODE**  
Fall, Winter, Spring:  
0235

**AREA OF INTEREST**  
Business

**LOCATION**  
Distance Education

**DURATION**  
Up to 5 years

## Overview

The Library and Information Technician program provides students with the knowledge and practical skills needed to perform in various library environments.

Through a combination of theory and hands-on practice, students will learn to acquire, organize, produce, retrieve and disseminate information in all formats. The program will help prepare students for employment in academic, public, school and special libraries and other information service settings.



### Top Highlights

- Two field placement courses, completed near the end of the program, enhance in-class learning by providing hands-on experience
- Gives you well-rounded knowledge to prepare you for potential employment in a wide variety of libraries, archival, records management or information management settings



### Employment Opportunities

After completion of the Library and Information Technician Program graduates may find employment in any type of library (i.e. public, college, university, school or special libraries) or in an information service; such as archives, museums or records management departments.



**Lianne Jackson**  
**Program Officer - Distance Education**

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# Library and Information Technician

## Admission Requirements

- Ontario Secondary School Diploma (or equivalent) with courses from the College (C), University (U), University/College (U/C), or Open (O) preparation levels with Grade 12 English (C/U) Level.
- or successful completion of the Mature Student Assessment.
- or successful completion of the General Education Development Test (GED).
- or appropriate credits from the Academic and Career Entrance program (ACE).

## First Semester

OL 257	Communication I
OL 376	Intro to Libraries & the Information Industry
OL 396	Human Relations & Supervision
OL 502	Information Technology for Library Technicians
OL 805	Electronic Publishing and Emerging Library Technologies
GE	General Elective - Indigenous content
OL	Library Option Elective (LIOE)

## Choose one of the following General Electives with Indigenous Content

SY 066	Sociology of Community; The Aboriginal Context
OL 843	History of Indigenous Canadian Relations
OL 868	The Ontario Metis
OL848	Indigenous Identity in Relations to the Land

## Second Semester

OL 348	Circulation and Inter-Library Loan
OL 383	Online Searching
OL 398	Library Financial Management and Budgeting - Fast Track 7 weeks
OL 409	Library Programming, Marketing and Advocacy
OL 908	Database Design for Information Workers - Fast Track 7 weeks
OL 981	Resource Description and Access I
GE	General Elective

## Third Semester

OL 414	Reference Processes
OL 418	Serials
OL 419	Acquisitions
OL 423	Resource Description and Access II
OL 491	Practical Approaches to Library Interactions
OL	Library Option Elective (LIOE)
OL	Library Option Elective (LIOE)

## Fourth Semester

OL 410	Reference Services and Sources
OL 427	Library Classification
OL 501	Indexing & Subject Analysis
OL 769	Fieldwork 1 (Lib Info Tech)
OL 774	Fieldwork 2 (Lib Info Tech)
GE	General Elective
OL	Library Option Elective (LIOE)

\*\* subject availability is subject to change.



**Have questions? Want to apply?**  
Contact [recruitment@confederationcollege.ca](mailto:recruitment@confederationcollege.ca)

