



CREDENTIAL
Ontario College
Certificate

PROGRAM CODE
0690

AREA OF INTEREST
Business

LOCATION
Distance Education

DURATION
up to 3 years

Overview

You've been told you have a mind for business, but what kind of business will that be? Find out what interests you most with Confederation College's Business Fundamentals one-year certificate program.

This program is ideal for business-minded students who are not quite sure what area of business they want to study in. You will have the opportunity to learn all aspects of business with courses such as computer applications and business communications, as well as introductory courses in accounting, human resources and marketing.



Top Highlights

- Two semester program allows you to enter the workforce faster
- Touches upon all areas of business to help you find your niche
- Provides the pathway to our two-year diploma programs in Marketing, Human Resources or Accounting
- Learn skills for an administration career as well



Employment Opportunities

Completion of the Business Fundamentals program may help you find a job in several entry-level positions including sales, general administration and customer service. However, it is more of a stepping stone to other educational opportunities including Confederation College's two-year and three-year diploma programs in business.



Lianne Jackson
Program Officer - Distance Education

(807) 475-6171
ljackson@confederationcollege.ca



confederationcollege.ca/businessfund

This is **LEARNING**



Business Fundamentals

Admission Requirements

- Ontario Secondary School Diploma (or equivalent) with courses from the College (C), University (U), University/College (U/C), or Open (O) preparation levels with Grade 12 English (C/U) Level.
- or Successful completion of Mature Student Assessment.
- or successful completion of the General Education Development Test (GED).
- or appropriate credits from the Academic and Career Entrance program (ACE).

Alternative Pathways

If you do not meet these admission requirements, we encourage you to consider the College Access or General Arts and Science Certificate or General Arts and Science Diploma, or Academic and Career Entrance program (ACE); if you successfully complete one of these programs, you will be eligible to apply to programs in the Business, Hospitality & Tourism and Media Arts areas.

Articulation Agreements

Confederation College has agreements in place that permit credits earned throughout this program to be transferred to programs at other colleges and universities.

Visit: confederationcollege.ca/articulation-agreements for more information.

First Semester

OL 090 Accounting Basics I
OL 118 Marketing I
OL 135 Human Resource Management Principles
OL 257 Communication I
OL 548 Introduction to Business
OL 612 Business Math
OL 702 Excel - Core

Second Semester

OL 050 Marketing II
OL 091 Accounting Basics II
OL 114 Microeconomics
OL 159 Finance and Accounting Mathematics
OL 173 Introduction to Business Management and Organizational Behaviour
OL 338 Communications for Business
GE Elective



Have questions? Want to apply?
Contact recruitment@confederationcollege.ca

