



# CAMPUS EMPLOYMENT JOB POSTING

FOR MORE INFORMATION CONTACT  
ADMINISTRATOR CAMPUS EMPLOYMENT  
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**JOB TITLE**                                    **CLEANING ASSISTANT**

**DEPARTMENT**                              **Campus Living Centre Residence**

**PROGRAM RELATED**                      **N/A**

## QUALIFICATIONS

- Currently enrolled as a student in good standing.
- Ability to work independently and as part of a team.
- Possess good attention to detail and organizational skills.
- Good communication and interpersonal abilities.
- Physical stamina and ability to lift and move objects.
- Willingness to learn and follow instructions.

## DUTIES

Work in compliance with the Occupational Health and Safety Act while adhering to all safety protocols and procedures while performing the following duties:

- Room cleaning and maintenance - clean, sanitize, dust, vacuum, mop, clean windows, restock amenities
- Trash removal - empty receptacles, maintain cleanliness of trash collection areas
- Floor care - sweep, mop and vacuum corridors, stairwells and other common areas, spot clean and perform stain removal as needed
- Restroom cleaning and maintenance - clean and disinfect sinks, toilets, urinals, and fixtures, replenish supplies
- Customer service - provide friendly and professional customer service to residents, guests, and staff
- Documentation and reporting - keep accurate records while reporting assigned work status to supervisor, report any maintenance issues or damages to supervisor, document any incidents or accidents

VACANCIES	1	JOB START DATE	January 2025
PAY RATE	\$17.20/hr	JOB END DATE	April 2025
DEADLINE TO APPLY	Open until filled		
HOURS	As scheduled to a maximum 120hrs per eligible semester		

## HOW TO APPLY:

*Complete the Campus Employment Application Package online, and ensure to attach your resume and class schedule. Upon hiring, all applicants must complete the Worker Health and Safety Awareness in 4 Steps training program, or provide proof of certificate from previous completion. VISIT [succicom/student-jobs](http://succicom/student-jobs)*