



# CAMPUS EMPLOYMENT JOB POSTING

FOR MORE INFORMATION CONTACT  
ADMINISTRATOR CAMPUS EMPLOYMENT  
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**JOB TITLE**                                    **PHOTO LAB MENTOR**

**DEPARTMENT**                                **Interactive Media Development**

**PROGRAM RELATED**                        **Film or Interactive Media Development Program**

## QUALIFICATIONS

- Student must be enrolled in Film or Interactive Media Development Program.
- Must be familiar with Photo Lab equipment and process.
- Some knowledge of camera systems and accessories.
- Must be available to attend orientation session.
- Strong technical and interpersonal skills.

## DUTIES

- Responsible for inventory, cleaning and general maintenance of photo lab equipment as well as cameras, lenses, tripods, audio equipment, electronic flash and other computer equipment such as mobile devices and drawing tablets.
- Assistant is expected to be available to assist in end-of-semester clean up and inventory.
- Booking out photography & computer equipment to students.
- Students will make photography & computer equipment available to peers and assist them in improving their photography techniques.
- Dispense & monitor cameras and computer equipment. Update and maintain inventory regularly.
- Work in compliance with the Occupational Health and Safety Act

VACANCIES	1	JOB START DATE	January 2025
PAY RATE	\$17.20/hr	JOB END DATE	April 2025
DEADLINE TO APPLY	Open until filled		
HOURS	As scheduled to a maximum 120hrs per eligible semester		

### HOW TO APPLY:

*Complete the Campus Employment Application Package online, and ensure to attach your resume and class schedule. Upon hiring, all applicants must complete the Worker Health and Safety Awareness in 4 Steps training program, or provide proof of certificate from previous completion. VISIT [succi.com/student-jobs](http://succi.com/student-jobs)*