Summer Student Employment Posting

Department	Children and Family Centre
Job Title	Assistant Early Childhood Educator
Vacancies	2
Pay Rate	$17.20 per hour
Job Start Date	May 5, 2025
Job End Date	August 29, 2025
Program Related	Early Childhood Education
Deadline	March 2, 2025
Hours	35

Qualifications:

- Must be a full-time post-secondary student at Confederation College in the 2024-2025 academic year (minimum – attending entire winter 2025 semester). Full-time is defined as having a minimum 60% course load, or 40% if you have a permanent disability.
- Must be returning to Confederation College as a full-time post-secondary student in September 2025
- Must be a Canadian citizen, permanent resident protected person, or an international student who is legally eligible to work in Canada.
- If domestic, must be approved for OSAP, or complete the needs score spreadsheet to demonstrate a financial need
- Must be a Canadian citizen, permanent resident protected person, or an international student who is legally eligible to work in Canada;
- Students in the Early Childhood Education program in the 2024-25 academic year

Duties:

- Set up and take down of summer Early On programming
- Supporting the Early On Educator in the summer programming where needed
- Assisting with the maintenance, cleaning, deep cleaning, and organization of the Children and Family Centre
- Assisting with yard work, maintaining produce gardens, overall maintenance of the playground
- Procurement of local produce and food products, harvesting and preserving food for the menu for the operating season
- Office assistance (filing, labels, photocopying, creating orientation packages)
- Preparing the Children and Family Centre to support Early Childhood Education students for the upcoming year
- Supporting sustainable inclusive practices

| Health & Safety Considerations: | • Proper clothing for outside work (all weather and temperatures)
• Safe food handling
• Handling of cleaning products
• Proper lifting techniques |