

Summer Student Employment Posting

Department School of International Education Centre

Job Title Graphic Design and Digital Media Support Assistant

Vacancies 1

Pay Rate \$17.20 per hour Job Start Date May 5, 2025 Job End Date August 29, 2025

Program Related

Deadline March 2, 2025

Hours 35

Qualifications:

- Must be a full-time post-secondary student at Confederation College in the 2024-2025 academic year (minimum attending entire winter 2025 semester). Full-time is defined as having a minimum 60% course load, or 40% if you have a permanent disability.
- Must be returning to Confederation College as a full-time post-secondary student in September 2025
- Must be a Canadian citizen, permanent resident protected person, or an international student who is legally eligible to work in Canada.
- If domestic, must be approved for OSAP, or complete the <u>needs score</u> spreadsheet to demonstrate a financial need
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 international student who is legally eligible to work in Canada
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Duties:

- Planning and organizing video and photo shoots in a variety of activities at the college and in Thunder Bay
- Assisting with social media posts and updates, and responding to student inquiries
- Assisting with graphic design projects for a variety of international markets
- Assisting with administrative duties, as assigned
- Assisting the entire IEC team, if and when needed

Health & Safety Considerations: