

PROCEDURE

Procedure Title	Student Housing
Procedure Holder	Director, Public Safety & Risk Management
Procedure Approver(s)	Senior Team
Related Policies	Student Housing
Related Procedures	n/a
Appendices	n/a
Storage Location	Website - https://www.confederationcollege.ca/policies-and-procedures
Effective Date	2025-01-01
Next Review Date	2026-01-01

Purpose

This procedure is Confederation College's principles and commitments to providing affordable accommodation to its student body, and related supports.

Scope

This procedure applies to all students accessing housing services provided directly or through partnerships with Confederation College, including on-campus and off-campus housing resources.

Governing Laws and Regulations

Ministry of Colleges and Universities (MCU) - [Minister's Binding Policy Directives](#)

Procedure Statements

1.1 Applying for Student Housing

- a) Students must complete a **housing application form** through the Confederation Residence website.
- b) Housing agreements must be signed before occupancy and must adhere to **residence community living standards**.
- c) Payment plans and financial aid options will be available for students in need.

1.2 Housing Options

1.2.1 On-Campus Housing (Thunder Bay Campus Only)

- a) Confederation College offers multiple residence options at its Thunder Bay campus:
 - i. **Single occupancy rooms** (ensuite or shared washrooms).
 - ii. **Double occupancy rooms** (ensuite or shared washrooms).
 - iii. **Apartment-style housing** with shared kitchen and bathroom facilities.
- b) **Accessible Housing Options:**
 - i. Barrier-free units for students with disabilities.
 - ii. Gender-specific housing (female-only floors, co-ed apartments).

1.2.2 Off-Campus Housing Support (Available for All Students)

- a) The College provides an **off-campus housing database** for students seeking rentals at all campuses.
- b) **Pre-arrival webinars and resources** educate students on:
 - i. Rental options and lease agreements.
 - ii. Tenant rights and responsibilities.
 - iii. Avoiding housing scams.
- c) Confederation College partners with **Spaces Shared**, which connects students with verified homeowners offering affordable rooms.
- d) Off-campus housing support is available to **both domestic and international students** seeking accommodations.

1.3 Housing Safety and Student Support

- a) The College will ensure **24/7 security and support personnel** in residence buildings at the Thunder Bay campus.
- b) Residence coordinators and on-call advisors will be available to assist students with housing-related concerns.
- c) **Emergency protocols** will be in place for fire safety, medical issues, and student distress situations.

1.4 Short-Term Housing Assistance

- a) Newly arriving students, including international students, may receive **up to four nights of subsidized temporary housing** at designated locations.
- b) Additional short-term accommodation will be provided on a case-by-case basis.

1.5 Student Feedback and Continuous Improvement

- a) A **Student Housing Survey** will be conducted each semester to assess:
 - i. Housing affordability and availability.
 - ii. Safety and security concerns.
 - iii. Student satisfaction with landlords and housing quality.
- b) The College will **act on student feedback** to enhance housing policies and services.

1.6 Meal Plans and Residence Amenities

- a) Flexible meal plans will be available through Sodexo for students living in residence at the Thunder Bay campus.
- b) Students will have access to:
 - i. **Full kitchens and kitchenettes.**
 - ii. **Laundry facilities** within residence buildings.
 - iii. **Community spaces** for social engagement and student activities.

Revision History

Version	Change	Author	Date of Change
Original		Director, Public Safety & Risk Management	2025-01-01
V2	President Edits	Director, Public Safety & Risk Management	2025-04-02