| cclogo-memo-bw | | Thunder Bay CampusJoint Health & Safety Committee | **Date:** | **December 17, 2021** |
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| **Meeting #:** | **32** |
| Present: | M. Rozic, A. Veneruzzo, L.Prystanski, J. Kantola, M.Scarcello, J.Conrad, M.Dorval, M.Bunn, C.Grenke, T.Wright, T.Mangatal  Regrets: R. Gould, J. Pohjolainen, J.Willcott, S.Robinson, T.Post.  M.Scarcello left at 2:27 pm, T.Wright attended at 2:15 pm, T.Mangatal attended at 2:10 pm | | Next Meeting: | March 2022 |

|  | **Item** | **Description** | **Action By** | **Time Line** |
| --- | --- | --- | --- | --- |
| **1** | Review and Approval of December 17, 2021, Agenda | * Reviewed no additions * Quorum not met, no approvals |  |  |
| **2** | Review & Approval of September 27, 2021, DRAFT Minutes | * Deferred * Minutes not reviewed as quorum was not met |  |  |
| **2a** | Welcome to Troy | * Welcome to Troy Mangatal * He will be taking over the management position from Chris Paci |  |  |
| **3** | Business Arising |  |  |  |
| **3a** | Construction Update – M.Dorval   * Smoking Shelters * Lecture Theatre | Smoking Shelters   * 1 shelter at McIntyre North entrance * 2 shelters at Shuniah outside Balmoral entrance * Will include green roof that will be planted come spring   Lecture Theatre   * Supply chain issues are still taking place with regards to acoustic materials and wall panels * Delays may push opening past February 2022 * Roofing Projects – still underway * Supply chain issues being encountered as well * Sibley Hall over the NEW area hopefully will be completed before Christmas * Powerhouse, Rumours, food labs area roofs are under way   Sibley Hall, NEW Renovations   * Complete except for meeting rooms and resource centre * Some issues with glass meeting room. * This room has a glass barn door. The door shattered on staff member and client. There were no injuries other than some small abrasions * Contractor is bringing in engineer to inspect system and determine safety |  |  |
| **3b** | COVID-19 – M.Rozic   * January Entrance/Exit Door Set Up * MOL Visit | January 2022 Entrance/Exit Door Set Up   * Starting January 2022, the Golf Links entrance will reopen. Public Safety has hired 5 student screeners and hopes to hire a few more. These student screeners will work with security officers to screen all staff and students who enter the building(s) * The Golf Links entrance will be open 7:30 am – 5:00 pm for staff & students only. The Balmoral entrance will remain open as well. * Building hours – staff and students can enter the building until 9:00 pm and be on campus until 11:00 pm.   Ministry of Labour (MOL) Visit   * MOL officers attended the Thunder Bay campus and were made aware of vaccination requirements the day before. Upon arrival officers refused to provide proof of vaccination and/or identification. After some back and forth with security officers and our Public Safety supervisor, the officers provided identification and were allowed access to campus. They toured Ryan Hall and various common areas and were impressed with the safety measures we have put in place. * No orders were issued. The report is posted on all JHSC boards and the webpage. * Looking to see if the parking lot lighting can remain on after 11:00 pm. If someone is leaving campus at 11:00 pm, the parking lot lighting will be off. Mike to check with Robin in Facilities to see about extending their shut off time. | JHSC committee  J.Willcott |  |
| **4** | Standing Items |  |  |  |
| **4a** | Heath, Safety & Environment Update   * Air Quality & Moisture Testing in Paterson Library | * The College contracted Stantec Engineering for an air quality assessment of the Paterson Library * A variety of testing was completed, and results are still pending. * Lead testing at ACE to take place January 17, 2022 and at 6 month intervals. |  |  |
| **4b** | Training Update   * Designated First Aiders Training * NVCI – Verbal Intervention Training | * First Aid training occurred for the first time since Covid-19 started * 8 staff were recertified * If your training will soon expire, connect with Mike for upcoming recertification dates * NVCI, verbal intervention training * Due to Covid, being offered as a shorter course, included descalation techniques * Mike Rozic is certified to offer training * 8 employees have been trained * The College will offer the training to front line staff and gauge interest * There is a hybrid version of this course which includes in class and online sessions. It amounts to a one-day course. |  |  |
| **4c** | External Inspections   * ESA Report | * Deferred * No ESA reports since last meeting |  |  |
| **4d** | Workplace Injuries Report | * Deferred |  |  |
| **4e** | Workplace Inspections Report   * Status for 2020/2021 year | * Reminder to inspectors that December inspections are due soon * Only a few days left to ensure inspections are completed on time | Mike Rozic |  |
| **5** | New Business |  |  |  |
| **5a** | H&S Boards, Eye Wash, Extinguishers, etc. | Eye Wash Stations   * Our plumber, Silvio, is conducting monthly inspections * If you encounter stations not working, contact Mike Rozic   Extinguishers   * Inspected on monthly basis * If you encounter extinguishers that have not been inspected, contact Mike Rozic   Sanitizer Stations   * Let Mike know if any around campus need to be filled |  |  |
| **5b** | First Aid/Bandaid Stations | * Please let Mike know if the band aid station in your area requires attention |  |  |
| **5c** | Student Hires for Screening | * Interviewed 12 students for hiring to assist with screening * Due to restrictions staying in place for January, we will still utilize student screeners |  |  |
| **5d** | Transportation of Dangerous Goods – M.Bunn | * Ministry requirement that only someone trained in the Transportation of Dangers Goods can sign for shipments/deliveries. * Much time and effort has gone into ensuring we have staff trained in the TDG * The College will send messaging to our various departments regarding these requirements. |  |  |
| **5e** | Special Announcement | * Michael Dorval has announced his retirement, set for late March 2022 |  |  |
| **5f** | Elections | * With M.Dorval’s upcoming retirement, we will need to hold elections for a co-hair position. * Mike will send out an email to the group and will set up a voting process * No volunteers presented during the meeting. |  |  |
| **5g** | Christmas Appreciation Draw | * $10 - Jouni * $10 - Alyssa |  |  |
| **6** | Next Meeting – March 2022 |  |  |  |
| **7** | Adjournment | * 2:48 pm |  |  |