

Thunder Bay Campus
Joint Health & Safety Committee

Date: November 26, 2020

Meeting #: 28

Present: C. Lamers, M. Dorval, R. Sitarski, J. Pohjolainen, C. Paci, M. Rozic, S. Robinson, A. Veneruzzo, M. Bunn. C.Grenke, L.Prystanski, J.Willcott, T.Post, J.Conrad

Next Meeting: February 2021

Guests: S.Muthyam

Regrets: J. Kantola, T. Wright

Item		Description	Action By	Time Line
1	Review and Approval of Agenda – November 26, 2020	<ul style="list-style-type: none"> Welcome John Conrad as new supervisor of Public Safety Welcomed Suhas, an EBSM student Agenda approved by L.Prystanski & C.Paci 		
2	Review & Approval of Minutes August 27, 2020, Meeting #27	<ul style="list-style-type: none"> Minutes approved by M.Rozic & A.Veneruzzo 		
3	Business Arising			
3a	AppArmour “Safe Campus” Mobile Safety App <ul style="list-style-type: none"> Covid 19 Updates 	<ul style="list-style-type: none"> The App has been updated with regards to the Covid Reporting Tool and Ontario Self Assessment tool, to differentiate the two Staff and students should be using the Ontario Self Assessment tool every time they are attending campus 		
3b	Construction Update <ul style="list-style-type: none"> Parking Lot & Lights 	<ul style="list-style-type: none"> Bubble demolition has been completed, lighted walkway complete, lighting and emergency call station will be activated soon. Lot G, Wellness Centre parking lot will be opening soon, a communication will go out. Metered parking will re-open in front of the Shuniah building soon. 		
3c	COVID-19 <ul style="list-style-type: none"> RTW Campus Plan - Updates Task Force Updates – Inspections PPE - Stores Symptoms – Webform Training for Staff & Students 	<ul style="list-style-type: none"> The Return to Work Campus Plan is continually updated on the website. Watch for updates via Staff News and/or email updates Travel restrictions communication – will be changed from Northern Ontario to Northwestern Ontario and to 14 days from 7 days, for the screening process Covid Task Force volunteers to work with Mike to review/ensure the College is following Health Unit measures/recommendations in classrooms, common spaces and all College The College’s Central Stores must report to the Ministry on our levels of PPE People who use the Covid Reporting email are asked to provide proof of test results Training is going well and has a good completion rate. New staff and students are entered as they come to the College 		
4	Standing Items			
4a	Hygiene Testing – ACE	<ul style="list-style-type: none"> Lead testing completed on November 4, 2020, results have not yet been received 		

Item		Description	Action By	Time Line
4b	Health, Safety & Environment Update <ul style="list-style-type: none"> • Facilities Work 	<ul style="list-style-type: none"> • Routine annual inspections will be taking place for lifting devices, emergency showers, fire extinguishers and building materials that have asbestos in them 		
4c	Training Update <ul style="list-style-type: none"> • Health & Safety Conference • JHSC Certification Online 	<ul style="list-style-type: none"> • Forum North held a virtual health and safety conference this year. • Attendees shared the conference was much better in person than virtually due to technical issues and low engagement • Matt & John have completed online certification for JHSC 		
4d	External Inspections <ul style="list-style-type: none"> • ESA Report 	<ul style="list-style-type: none"> • Visit to the aviation centre, food service area and lounge, not set up for ground faults – replaced quickly and report submitted to ESA 		
4e	Workplace Injuries Report	<ul style="list-style-type: none"> • Since August 27 meeting, there have been 4 injuries reported <ul style="list-style-type: none"> • 1 staff person exposure to a chemical • 3 students on placement, 2 in health area due to awkward postures • 1 in health area, light headed • Most reports to date have been students on placement and most are awkward posture or light exertion reports • Fewer slips, trips and falls due to most staff working from home • Covid is reported differently <ul style="list-style-type: none"> • As of this meeting there have been no of students contracting Covid from placements 		
4f	Workplace Inspections Report <ul style="list-style-type: none"> • Status of Inspections for 2020 year 	<ul style="list-style-type: none"> • Thanks to Suzanne McMahon entering inspection reports into Maintenance Connect and providing follow up reminders to past due inspections • We are doing well catching up on workspace inspections <ul style="list-style-type: none"> • Cheryl will send emails next week detailing outstanding inspections 	Cheryl	
5	New Business			
5a	ACE Protocols	<ul style="list-style-type: none"> • Looking at ways to mitigate risk with regards to lead levels from spark plug cleaning • Plan of action with how spark plugs will be cleaned <ul style="list-style-type: none"> • The College purchased a cabinet that plugs will be cleaned in • Staff provided with respirators and PPE to do the cleaning • If this new cleaning process works, the Ministry of Labour (MOL) will be notified that we have remedied the situation • Once test results have been provided the College will reach out to MOL to let them know if our levels are where they should be or if we need to work on plan b • Matt shared that all employees in the shop are comfortable with the procedure in place and happy to be back cleaning spark plugs 		
5b	First Aid/Bandaids Stations	<ul style="list-style-type: none"> • Some areas needed refilling. 2 students volunteered through Police Foundations program to do refilling of stations. • Added first aid station to room 421 at the McIntyre building 		
5c	Pilot Project - SDS	<ul style="list-style-type: none"> • Pilot project to start at ACE with the new SDS system 		

Item		Description	Action By	Time Line
		<ul style="list-style-type: none"> 2 students through EBSM course to work in new year to run campus wide for the SDS system 		
	Additional			
6	Next Meeting – February 2021			
7	Adjournment	<ul style="list-style-type: none"> 2:44 pm 		