

Present: C. Lamers, M. Dorval, R. Sitariski, T. Post, J. Pohjolainen, C. Paci, M. Rozic, T. Wright

Next Meeting: May 20, 2020

Regrets: J. Kantola, L. Prystanski, S. Robinson, C. Grenke, A. Veneruzzo

Item		Description	Action By	Time Line
1	<b>Review and Approval of Agenda – February 25, 2020</b>	Reviewed and approved C. Paci introduced EBSM students		
2	<b>Review &amp; Approval of Minutes November 19, 2019</b>	Quorum not met		
3	<b>Business Arising</b>			
3a	<b>AppArmour “Safe Campus” Mobile Safety App</b>	<ul style="list-style-type: none"> <li>- Has not been fully rolled out to students yet</li> <li>- Incentives for students to download the app will be communicated</li> </ul>		
3b	<b>First Aid Training Update</b>	<ul style="list-style-type: none"> <li>- Course held in early December 2019</li> <li>- Late February 2020 class being held, depending on enrollment</li> <li>- More classes to be scheduled for 2020</li> </ul>		
3c	<b>Terms of Reference</b>	<ul style="list-style-type: none"> <li>- TOR approved by Senior Team</li> </ul>		
4	<b>Standing Items</b>			
4a	<b>Hygiene Testing – ACE</b>	<ul style="list-style-type: none"> <li>- There is a new procedure for the cleaning of spark plugs. Waiting to see if this raises or lowers lead levels</li> <li>- Testing took place Monday February 24, 2020, awaiting results</li> <li>- Results will be posted on boards and discussed at next meeting in May 2020</li> <li>- If levels come back high, the cleaning procedure will be re-evaluated</li> </ul>		
4b	<b>Health, Safety &amp; Environment Update</b>	<ul style="list-style-type: none"> <li>- Routine annual inspections are taking place</li> <li>- Deficiencies addressed as they arise</li> </ul>		
4c	<b>Training Update – Opioid Training Completed</b>	<ul style="list-style-type: none"> <li>- Mike did one, approx. 35 people, in the School of Health, nursing staff / students, paramedic staff / students</li> <li>- Mike showed participants how to administer naloxone</li> <li>- Next meeting is March 2, 2020</li> <li>- Mike has been invited to join an Opioid Task Force</li> </ul>		
4d	<b>External Inspections – ESA</b>	<ul style="list-style-type: none"> <li>- 2 inspections from ESA inspector</li> <li>- One at ACE, one at Shuniah</li> <li>- Audits complete and no defects recorded</li> </ul>		
4e	<b>Workplace Injuries Report</b>	<ul style="list-style-type: none"> <li>- November 19 – December 31, 2019</li> <li>- Cheryl reviewed Reports of Injuries by students and staff (as provided to the committee)</li> </ul>		

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		<ul style="list-style-type: none"> <li>- Mike suggested more communication, reminders to wear appropriate footwear</li> <li>- More communication from committee drives higher reporting rates as people are reminded and it is on the forefront of their mind</li> </ul>		
4f	<b>Workplace Inspections Report – Maintenance Connect Issue</b>	<ul style="list-style-type: none"> <li>- Sitting about the same number 30-35 issues to be dealt with</li> <li>- Rick shared Lockout stations are having policies updated</li> <li>- Maintenance Connect system is not emailing the people who are responsible to deal with the incoming work orders</li> <li>- Rick thinks employees might not be set up or entered into the system</li> <li>- Cheryl to send emails to managers directly to deal with the issues until Maintenance Connect issues are rectified</li> </ul>		
5	<b>New Business</b>			
5a	<b>Non-Violent Crisis Intervention</b>	<ul style="list-style-type: none"> <li>- Mike participated in Train the Trainer course and is now certified to train staff. Whalen Building staff will be first trained</li> <li>- 1 day course</li> </ul>		
5b	<b>Smoking Enforcement</b>	<ul style="list-style-type: none"> <li>- Officers are patrolling more often</li> <li>- Mike is keeping stats / information that will be reported to Senior Team</li> </ul>		
5c	<b>ACE Representation</b>	<ul style="list-style-type: none"> <li>- Matt Bunn, Manager of Operations at ACE is new to the committee</li> <li>- Still require a support staff or faculty member representative to be on the committee</li> </ul>		
5d	<b>SDS Program</b>	<ul style="list-style-type: none"> <li>- Mike looking to simplify the process on SDS information</li> <li>- Online system will eliminate the need for cumbersome and out of date binders</li> <li>- SDS will also be added to the Safe Campus app</li> <li>- Binders can still remain in certain areas where they are needed</li> </ul>		
5e	<b>Neebing Building Demolition</b>	<ul style="list-style-type: none"> <li>- The College has hired a contractor to demolish the Neebing building and the Bubble</li> <li>- Structural demolition to start at the end of March</li> <li>- Early August for parking lot paving and finishing touches</li> <li>- Currently working on safe pedestrian access trails with regards to lighting</li> </ul>		
5f	<b>Bridge Remediation</b>	<ul style="list-style-type: none"> <li>- Flagged that there are two metal, expansion joint plates that become very slippery in the winter</li> <li>- The engineers will get back to us on what can be done to rectify this problem</li> </ul>		
5g	<b>Hazardous Waste Disposal</b>	<ul style="list-style-type: none"> <li>- EBSM students are working on research with regards to our hazardous waste disposal. There was a group of chemicals in a lab at the TEC Hub that have been recently disposed of after a long period of time</li> <li>- Chris P and the EBSM students will share the discussion paper when the students have completed their work</li> </ul>		
5h	<b>Inspections – Review of Hazards</b>	<ul style="list-style-type: none"> <li>- When members are completing monthly inspections sometimes items which are not health and safety related pop up</li> <li>- Please only record items that have health and safety implications</li> </ul>		

Item		Description	Action By	Time Line
		- If you have questions, Michael D, Mike R, or Cheryl will help you determine what is a health and safety issue		
6	Next Meeting – May 20, 2020 @ 10:00 am ACE			
7	Adjournment	- 10:51 am		