



Board of Governors Policy

POLICY TYPE: Board-President Relationship **NUMBER:** BPR - 2

POLICY TITLE: President's Job Description

EFFECTIVE DATE: March 11, 2021 **REVISION DATE:** NEW

RENEWAL DATE: March 2023

1. BACKGROUND

1.1. As per the Ministry's Binding Policy Directive on Board-President Relations, the relationship between a college board of governors and a college president is critical to a college's success. The board, accountable for the overall direction and operation of the college, hires a president as its chief executive officer and delegates to him or her the authority and responsibility for managing the ongoing affairs of the college, the implementation of board-approved policies, and the provision of leadership required to achieve the college's strategic objectives.

2. POLICY STATEMENTS

2.1. The President is the Chief Executive Officer of the College and the single official link to the Board of Governors, responsible for the overall leadership and management of the College. The President is accountable directly to the Board.

2.2. The Board of Governors delegates total accountability for organizational performance to the President and defines the nature and limits of that accountability through the Board's "Ends" and "Executive Limitations" policies.

2.3. The President is responsible for developing the College's strategic direction with Board participation and approval.

2.4. The President is responsible for providing leadership for the implementation of the College's strategic directions as approved by the Board, and all Board approved policy.

2.5. The President is responsible for developing external relationships required to secure college funding, strategic partnerships, government approvals, and College recognition that are essential to the operation and advancement of the College.

- 2.6. The President is responsible for all phases of the operation and administration of the College including the appointment, promotion and termination of College employees, except as provided for in Confederation College By-law No. 1.
- 2.7. The President is responsible for recommending the establishment of, changes to, and/or elimination of programs to the Board.
- 2.8. The President is responsible for acting in the best interests of the College in securing and promoting its education, community, administrative and financial objectives.
- 2.9. The President is responsible for establishing, monitoring, amending and implementing all academic, administrative, and employment-related policies of the College within the constraints of the "Executive Limitations" policies.
- 2.10. The President will represent the College professionally, ethically and responsibly.
- 2.11. The President will conform to all lawful direction given by the Board of Governors or the Chair of the Board.
- 2.12. The President will give to the Board of Governors all information requested regarding the affairs of the College.
- 2.13. The President will participate in mutually agreed upon professional development goals.

3. MONITORING

- 3.1. Monitoring of the President's performance is included in the policy "Assessing the President's Performance".

4. RELATED LEGISLATION

- 4.1 Minister's Binding Policy Directives and other documents
- 4.2 All Ends
- 4.3 All Executive Limitations Policies
- 4.4 Policy on Assessing the President's Performance
- 4.5 Ministry's Binding Policy Directive – Board-President Relations