

# Student Success

## 10 STEPS TO BETTER TEST TAKING

**1. MEMORY DATA DUMP**

Write down information you may forget - formulas, dates, places, etc.

**2. PREVIEW TEST**

Write your name on the test and review the entire test.

**3. SECOND MEMORY DATA DUMP**

Write down additional important information you may forget.

**4. TEST PROGRESS SCHEDULE**

Decide the best way to get the most points in the least time.

**5. ANSWER EASY QUESTIONS**

First answer the easiest questions with the most points.

**6. SKIP DIFFICULT ANSWERS**

Read each question twice and set a time limit for solving it - or skip it.

**7. REVIEW SKIPPED QUESTIONS**

Recall related information about each question.

**8. GUESS AT REMAINING QUESTIONS**

Do not leave a question blank.

**9. REVIEW ENTIRE TEST**

Look for mis-read directions and careless errors.

**10. USE ALL OF YOUR TEST TIME**

To stop early can mean lost points on your test.